SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS WORKSHOP MEETING MINUTES JULY 16, 2014 6:15 PM

The meeting was called to order by Deputy Director Cross: Pledge of Allegiance

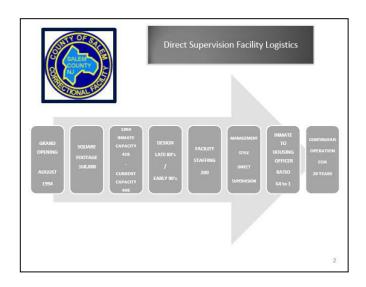
Deputy Director Cross stated that adequate notice pursuant to the Open Public Meetings Act has been given of this meeting.

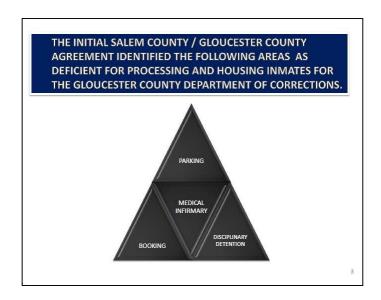
On Roll Call, the following Freeholders were present: Deputy Director Cross, Freeholders Laury, Vanderslice, Bobbitt, Timberman, and Ware.

Presentation

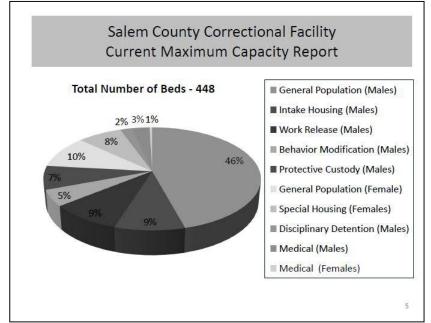
Sheriff's Department on Jail Expansion- Chuck Miller

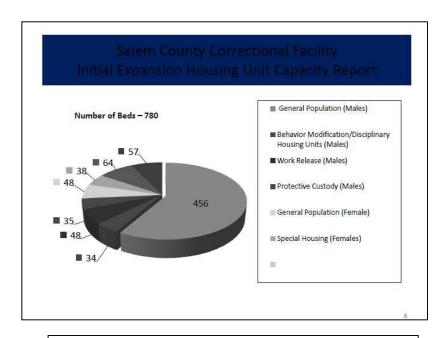


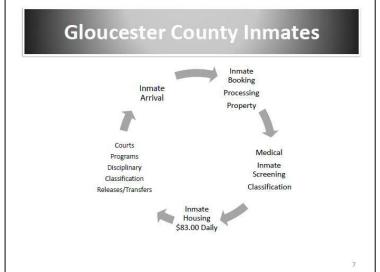












Gloucester County Department of Corrections 10 Year Shared Services Agreement

Current 10 Year Agreement

Guaranteed Inmates	Daily Housing Rate	Minimum Annual Revenue Guaranteed
175	\$83.00	\$5,301,625.00

Total revenue subject to change based on actual number of Inmates processed annually. Annual revenue of 2.0% based on current 10 year agreement.

July 1, 2013 through July 1, 2014	TOTALS
Inmate Commitments	5,610
Total Revenue July 1, 2013 – July 1, 2014	\$ 8,105,327

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Gloucester County Correctional Revenue Loss to other Facilities

Housing Facility	Number of Inmates	Average Annual Revenue
Cumberland County	100 +	\$3,650,000.00 +
Burlington County	35	\$1,277,500.00
Bo Robinson Trenton, NJ	50	\$1,368,750.00
Other Facilities	20 +	\$730,000.00 +
TOTAL	200 +	\$7,026,250.00 +

ESTIMATED TO YEAR <u>REVENUE LOSS</u> HOUSING INMATES IN OTHER FACILITIES \$70, 762, 500, 00

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GLOUCESTER COUNTY DEPARTMENT OF CORRECTIONS 10 YEAR PROJECTION



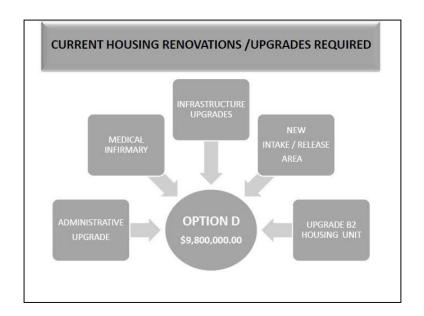
10 Year Potential Revenue
Housing ALL Inmates \$113,606,250.00+

- * Total does not include 2% annual contract maintenance increase.
- * Anticipated expansion costs and expenses not included.

Housing all Gloucester County inmates at the Salem County Correctional Facility is a sound financial decision that will produce significant revenue for the county. Housing all inmates in one facility provides better controls, maintenance and management of records and produces the most efficient tracking mechanism.

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The Future of The Salem County Correctional Facility Option A \$29,758,600.00 *Option A \$29,758,600.00 *New Intake/Release Area *Additional from your first and your firs



Impact Without Renovations or Expansion

Significant financial loss to Salem County

Limited ability to accept Federal Inmates

Overcrowding of Facility

Maintenance & Operations Expenses

- Additional Staffing
 - ☐ Four (4) Correction Officers Per Housing Unit
 - ☐ Two (2) Response Team Officers Per Shift
 - □ Administrative□ Medical
- **Transportation System Discussion**
- Inmate Services
 - ☐ Food
 - ☐ Supplies Uniforms, Bedding
 - ☐ Janitorial, Cleaning & Laundry
 - Medical
 - Psychological
 - ☐ Utilities Water, Electric, Sewage & Natural Gas
 - ☐ Programs



Freeholder Laury asked if bringing in the federal inmates will have any impact on the families of those moving into the county.

Sheriff Miller stated that we would house the federal inmates pre-trial and once they get sentenced, they will be moved, also as of now 95% of inmate visits are done online and there should be no impact on families moving in

Freeholder Laury asked if they had been looking into working with Cumberland.

Sheriff Miller stated no and that Salem and Gloucester has a great working relationship so far and wants to continue this relationship as a priority.

Freeholder Laury asked if closing a pod will have any type of savings.

Sheriff Miller said yes, all utilities will be off so no maintenance would have to be worried about, and that there is 1 officer per 64 inmates.

Freeholder Ware mentioned that Cumberland County will start a new cost-savings project which will allow inmates out of jail if they have a low bail bill, possibly 150 inmates.

Sheriff Miller stated that it was being overlooked by the legislation now and looking into what type of recommendation can be made.

Freeholder Vanderslice asked how sure can we be to maintain 400 inmates and 100 federal minimal?

Sheriff Miller stated that he sees no reason why they should not be able to.

Freeholder Vanderslice asked if the US Marshall was a contractual deal.

Sheriff Miller stated that it was a contractual deal.

Freeholder Timberman stated that she is not in favor of the jail expansion, and would like to know who would bond for these presented expansions. She is not in favor of extending debt to our future generations. This is a major bond.

Sheriff Miller stated that it will be discussed, and if the bond is shared with Gloucester apart from doing it alone, the increase in revenue will also be shared.

Freeholder Timberman stated that the bail reform is not out of the assembly yet and if passed it will be a constitutional amendment being uniform throughout the state. That will not be a choice anyone has. 60% of inmates in jail are there pre-trial.

Sheriff Miller stated that we do not get paid for those inmates pre-trial anyways.

Deputy Director Cross stated that the Freeholder Board will formulate questions concerning this project and Freeholder Vanderslice and Kevin Crouch should be looking into scheduling a meeting with Gloucester County.

Auditors- Warren Broudy

Freeholder Timberman asked about the fixed assets findings that were always in the past audits because it would cost the County money to do, want to know if it was done this year.

CFO Katie Coleman said yes it was done and that Jessica Foote, Purchasing Agent, took the task on herself and completed it.

Freeholder Timberman asked how we got the expertise in house opposed to paying someone \$60,000 to complete the task.

CFO Katie Coleman explained that a lot of the value was already on the books, so it was just updated for the past few years.

Warren Broudy mentioned that it was assessed at fair market value.

Freeholder Timberman asked if we had everything in writing for insurance purposes.

CFO Katie Coleman stated yes, and for insurance purposes is where a lot of the information came from, those documents for vehicles and buildings.

Deputy Director Cross asked if there will be any relief to the Area Plan Grant.

CFO Katie Coleman stated that they are looking at different ways to make the reporting requirements easier.

Warren Broudy said the 2013 Audit received an unmodified opinion which is the highest level an audit can receive. There was a Municipal Alliance finding which will be worked on and resolved. A corrective action plan needs to be done. The County was able to replenish their budgeted surplus which was 2.4 million and added an additional 2.3 million. Going in the right direction. All the findings related to grants have been cleaned up and you have done a great job.

Deputy Director Cross thanked the auditors for taking the time to give their presentation and that the Board is extremely happy to been able to receive an unmodified audit. It is all very appreciated for all you do.

Freeholder Laury stated that he is looking for a consensus on an upcoming project. This project would be the dredging of Avis Mill Lake which is a County lake and the only lake the County owns. The board has been working hard for 10 years, and 5 years ago received a permit to start work which will expire this October. The lake is nothing more than a giant puddle, where deer can walk clear across the lake. The cost of this project will be \$1,175,000 to dredge and \$15,000 in management fees. Funding will also be coming from an old bond that has not been spent fully. The second bidder on this project was almost double the price. A neighboring farmer offered to take all the muck from the lake so that will alleviate costs to haul and dump it elsewhere. After this project is completed, hopefully the public can once again utilize this lake for recreational activities and scouting. Once the project is complete we can have a public event utilizing our slogan "Discover the Possibilities".

Committee Reports

Administrative – Director Acton

Absent

<u>Public Works – Freeholder Laury</u>

- Kids Counts program has been very frustrating due to the fact that the ranking is based on information over 2 years old.
- The Palatine Culvert Bridge will be completed by the end of August. This is the last bridge project we have. All bridges will be inspected on a yearly base.
- Hancock's Bridge Road will begin as soon as the blue stone curb arrives which is 60% cut, so should arrive soon.
- Looking to resurface a few roads within the year: Elmer-Shirley Road, Commissioners Pike, Woodstown Road, Cohansey-Freisburg Road.

<u>Public Safety – Freeholder Cross</u>

- Was able to sit down with the new Chief Brian Facemyer at the Disability Awareness Day which was a great event. The Prosecutors office are continuing to do great things and offer assistance when they can, especially to the City of Salem with the series of events that have been taken place.
- OEM meeting scheduled for July 17 at 9am.
- Will be meeting with the Sheriff pertaining to this jail expansion project.
- SCIA was not able to attend last meeting. Director Acton attended in my place and will have a report by the next meeting.

Social Services – Freeholder Timberman

- MAPSA program that was held at Pittsgrove Senior Center was very enlightening and was an excellent presentation on all the drugs around our area. It really opens your eyes to see what children are doing these days and signs to look for. Encourage everyone to attend a MAPSA meeting.
- Board of Elections for reimbursed \$250,000 for the special election. Not only did Salem County get all their paperwork turned it first, they were the only County to prepare all the paperwork properly. Great job to the Board of Elections.
- Attended the Association of Counties Meeting- last meeting for the season. The State House News is a great paper that is updated every 2 weeks on what the legislation is doing.
 - Freeholder Laury and Cross mentioned you can look for the State House News in the courier post on Sundays or online.
- Interagency Council Kids Count we moved up in ranking to #19, hopefully we will continue to see improvements and move up some more.
- Women Services working on a strategic plan, the next meeting is July 30th

<u>Health & Human Services – Freeholder Vanderslice</u>

• Disability Awareness Day was July 15. We had over 150 people in attendance including Freeholders Laury, Ware, Cross and myself. It was a great event, inspirational speakers and over a great day. Looking forward to next year.

<u>Public Services – Freeholder Bobbitt</u>

• No report at this time.

<u>Transportation</u>, <u>Agriculture & Cultural Affairs – Freeholder Ware</u>

- NJ 350 has been a yearlong event that was celebrated.
- Culture and Heritage photo contest is complete. There were 19 entries. Great job to Kathleen Mills and her team. They will be sending out letters to each of the municipalities asking for a resolution to support NJ 350, the Halloween Parade, and Septemberfest.

Deputy Director Cross made a motion to adjourn seconded by Freeholder Timberman, carried by hand vote of 6/0 at 7:12 p.m.

Respectfully submitted,

Kevin Crouch Clerk of the Board